

Date

ROUTING AND TRANSMITTAL SLIP

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. EO/DDA	<i>[Signature]</i>	3/10
2. ADDA	<i>[Signature]</i>	3-11
3. <i>DDA</i>	<i>[Signature]</i>	11 MAR 1982
4. SSA/DDA	<i>[Signature]</i>	12 Mar
5. <i>DDA Registry</i>		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

cc to Doyle.
done
 11 MAR 1982

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

8041-102

☆ GPO : 1981 O - 341-529 (125)

OPTIONAL FORM 41 (Rev. 7-76)
 Prescribed by GSA
 FPMR (41 CFR) 101-11.306

EXECUTIVE SECRETARIAT

Routing Slip

ssa

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS		✓		
5	DDI		✓		
6	DDA		✓		
7	DDQ				
8	DDST				
9	Chm/IRC				
10	GC				
11	IC				
12	Compt				
13	D/EED				
14	D/Pers				
15	D/OEA				
16	C/PAD/NER		✓		
17	SA/IA				
18	AD/DCI				
19	C/IPB/OIS		✓		
20	NIO/NEA				
21					
22					

SUSPENSE

Remarks:

3087 (10-61)

3/10/82

STAT

Page Denied



Department Notice

March 5, 1982

TO KEY PERSONNEL

Establishment of NEA/MFO Office

DD/A REGISTRY
FILE: *ovm* 1-4

The Multinational Force and Observers (MFO) is the international organization established to assist in the implementation of the Treaty of Peace between Egypt and Israel signed on May 26, 1979. In accordance with Public Law 97-132, the United States is contributing civilian and military personnel to this new organization as well as sharing in the financial support of the MFO.

With the MFO's establishment, a single "focal point" is required within the Executive Branch for liaison and for coordination of support activities of the new international organization. For this purpose, a new office has been established in the Bureau of Near Eastern and South Asian Affairs (NEA). The office is to be referred to as NEA/MFO. Its Director will be Minister-Counselor Robert B. Houghton. His office is located in Room 5212 - telephone 632-9557 and 632-2505.

The specific responsibilities of the office will include:

-- General USG liaison with the MFO. This includes all substantive and administrative contacts with the Department of State, DOD and other USG organizations, as appropriate.

-- Interagency coordination of USG support functions and other aspects of US participation in the MFO, as well as ongoing US diplomatic support of efforts by the MFO, Egypt and Israel in connection with the participation of other nations in the MFO.

-- Coordination of actions related to US participation in the MFO with other US activities related to the overall peace process in the region.

-- Procurement support for items out of US stocks and, as requested by the MFO, for services and support from US sources.

-- Provision of limited contracting support to the MFO.

-- As required, recruitment, screening and nomination of qualified personnel from State, AID, ICA and other agencies to serve as observers with the MFO, and provision of administrative and personnel support, including assistance with onward assignments.